

APPLYING TO COLLEGE



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APPLICATION TYPES & DEADLINES

- **Rolling Admission:** the college accepts applications year round, therefore, students may submit an application at any time. There is no hard deadline date.
- **Early Decision:** a student who is accepted as an early decision applicant must attend the college. This is a binding agreement.
- **Early Action:** students receive an early response to their application but do not have to officially commit to the college until the May 1 National Decision Day.

STEP ONE: SUBMIT COLLEGE APPLICATION(S)

Common Application: www.commonapp.org (link account to Naviance)

ApplyTexas: www.applytexas.org

College/University website

*Be mindful of college application fees. Contact Ms. Romero for more information about application fee waivers!

STEP TWO: SUBMIT REQUEST FOR TRANSCRIPT & TEST SCORES

1. Login to your **Naviance Student account**
 2. Go to the "Colleges" tab
 3. Click on "Colleges I'm Applying To". Then click on the plus sign inside of the pink circle
 4. Select the school
 5. Select the application type--Regular Decision, Early Action, Early Decision, Rolling (*If unsure, check your application document and/or ask Ms. Romero)
 6. Indicate how you are applying (Common App, Directly to Institution, etc.)
 7. Click "Add and request transcript"
 8. Allow 72 hours to process. Students can check their transcript request status by clicking the "Manage Transcripts" tab.
- *Some colleges may still require students to submit test official scores through their CollegeBoard or ACT account.

STEP THREE: SUBMIT/COMPLETE ADDITIONAL ITEMS

- Test scores (optional)
 - Resume
 - Letter(s) of Recommendation
 - Essay/Short answer responses
 - Personal Statement
 - Visit campus
 - Interview with Admission Counselor
 - Official AP Scores through Collegeboard (if applicable)
 - Official College Transcript for Dual Credit courses (if applicable)
- Reminder:** Check your email regularly for status updates from the colleges you have applied to!

WAIT FOR AN ADMISSION DECISION LETTER

Once you have submitted all necessary documents in order to complete your admission application(s), you can expect to receive a status update from the college(s) within 4-6 weeks. Monitor your email regularly for updates on your applications.

In the meantime, continue applying for scholarships to help pay for college.

Visit the [Scholarship Resources](#) page for more info!